CAPITAL IMPROVEMENT PROJECTS OVERSIGHT COMMITTEE MEETING MINUTES October 6, 2008

The meeting was called to order at 5:42 p.m.

1. Attendance – See Attendance Sheet attachment.

2. Review and Acceptance of Minutes

MOTION: Acceptance of Minutes of the September 15, 2008 CIPOC Meeting

MOVED: Dwight Kraai 2nd: Fred Karlton

PASSED

Note: Meeting conducted out of order from agenda. Please note times alongside each item.

3. Old Business

a. Procurement Options

TABLED

b. Best Value Procurement Selection Process

TABLED

c. Review of Priority Basins

TABLED

d. Sub-Committee Meeting Reports

i. South Pointe Master Booster Pump Station

7:40pm

Dwight Kraai presented a written statement (attached) based on his investigation of the need for the Master Booster Pump Station at South Pointe. He concluded that there is no immediate need to build the station. **Mr. Kraai** recommends an additional study be made into the actual need for this pump station.

Both Mr. Chartrand and Mr. Beckmann gave background information on the history of the plan to build this station, and the studies conducted over the years that lead to the justification to build this master pump station. The County Consent Agreement mandates that inflow and infiltration be minimized.

Mr. Kraai will continue correspondence with the Public Works Department and the CIP Office who will provide any additional background material he requests. Additional information on his findings will be presented at future CIPOC meetings.

ii. Sunset Islands I & II

7:28pm

William Goldsmith, 1820 West 25th Street, requested a time-date for a RFQ for the A/E for the Sunset Island I & II. Mr. Goldsmith stated that the HOA reviewed the plans for the neighborhood improvement project and found the plans to be deficient, with insufficient drainage and structural deficiencies in the sub-surface of the road. Mr. Goldsmith also stated that CH2MHill, the original Engineer of record and Schwebke-Shiskin, the engineer hired by Mr. Goldsmith, met in June. Mr. Goldsmith stated that he felt revisions were agreed to and CH2MHill presented a price estimate to make the revisions which Mr. Goldsmith found to be exorbitant. He asked his engineers to present an estimate which came in much lower. The City has separated the project for Sunset Island I & II from the rest of the Lower North Bay Road/Bayshore project and a new RFQ for engineering design is being sent out. Mr.

Goldsmith is not happy with the amount of time it has taken for the RFQ to be drafted and sent out. He wants to see that the RFQ contains all the elements for needed repairs that he had requested.

Tim Hemstreet pointed out that this was brought to the Finance and Citywide Projects Committee on September 16, by Commissioner Tobin. The direction to the City was to re-bid for the A/E. Direction from FCWP was also that Mr. Goldsmith, in the capacity of HOA representative over construction issues on Sunset Island I & II, review the RFQ before it is open for bid.

Mayor Bower (who took over the meeting from Commissioner Weithorn at 7:15pm) asked for clarification on Mr. Goldsmith's involvement. Upon hearing that Mr. Goldsmith wanted to review the RFQ, while a firm to which he may have ties is bidding on the project, she wondered if this not a conflict of interest of some sort or at least the appearance of impropriety.

It was clarified that Mr. Goldsmith is not a lobbyist for this or any firm. He stated that his interest is only that the job is done at commercially reasonable prices.

Mr. Goldsmith declared that he did not have to see the RFQ. It was decided that, rather than Mr. Goldsmith review the RFQ, Ms. Kilroy would review the documents.

4. Status Report: Normandy Shores Golf Course

A copy of the LTC on the subject was presented in the agenda packet. The item was also discussed in part within the discussion on the Normandy Shores neighborhood project.

5. Item Referred to CIPOC From September 10, 2008 City Commission Meeting 5:43pm "Discussion Regarding The Status Of CIP-Related Lighting, Landscaping And Sidewalks In The 1300–1700 Blocks Of Marseille Drive And Calais Drive"

Before neighborhood representatives spoke, **Jorge Chartrand**, CIP Director, announced that CIP had developed a solution to respond to the requests of the Normandy Isle North residents.

Daniel Veitia, 1181 71st Street, gave some background information on this issue. The HOA held a meeting on September 2, 2008 and CIP representatives attended, along with Commissioner Wolfson. The request was for CIP to provide adequate pedestrian lighting in the area of Normandy Isle on Marseille and Calais Drives just as acorn lighting was being provided in the scope of work for the Normandie Sud neighborhood. Neighbors also attended and presented their request at the September 10, 2008 meeting of the City Commission.

The revised plan adds 32 acorn lights to work with existing cobra-head lights, and decorative pavers at some intersections which also provide a measure of traffic calming.

Additional concerns of the residents include side-street landscaping and up-lighting under the trees on Trouville Esplanade north of 71st Street. These items have not been included in the revised plans. Daniel Veitia presented a handout (attached).

Lillian Santana, 1430 Marseille Drive presented a prepared statement (attached).

MOTION: To recommend to the City Commission to approve the revised plan to include the additional 32 acorn lights and pavers at the crosswalks.

MOVED: Stacy Kilroy 2nd: Fred Karlton

PASSED: Unanimous (Rick Kendle did not vote)

STAFF ACTION: Bring final revised plan with formal pricing back to Committee. (Mr. Chartrand added that Mr. Veitia will also be kept apprised of the progress as the plans are finalized).

5a. Additional Item: 44th Street and Royal Palm Avenue Drainage 5:54pm William Goldsmith, 1820 West 25th Street, distributed a copy of a report he concluded on proposed drainage work at 44th Street and Royal Palm Avenue (attached). Mr. Goldsmith concluded that the recommendation to upsize outfall pipes in the Nautilus (Orchard Park) project (at a cost mentioned in the recommendation of \$780,000) was unnecessary and too expensive. He brought the information to CIPOC with the request to follow this situation, have the drains cleaned more often and avoid what he considers wasteful spending.

Fred Karlton asked why the reports that were requested on periodic drain cleaning were not received. He expressed concern that CIP and Public Works do not adequately respond to requests for information. The concern continued over lack of coordination between CIP and Public Works.

Stacy Kilroy and Fred Karlton suggested that the City establish protocols for maintenance and record-keeping of the maintenance. There should be a record of what was done, when it was done and the results of the procedures.

Fred Beckmann, Public Works Director joined the meeting and responded. He presented copies of emails responding to requests from Mr. Goldsmith. He further explained that the there are two types of cleaning. One is done by City forces, one by contractors. When a contractor does general cleaning of entire system, the contractor provides a full report. Spot maintenance performed by the City is also logged. (This is done in repetitive issue areas). There is a record kept of the cleaning, and the area is checked, but there is not necessarily a record of "test" on the line. A GIS map exists showing the record and frequency, plus "hotspots" where more frequent cleaning is necessary.

On the subject of the specific drainage study done at 44th Street and Royal Palm Avenue, it was determined that the severe flooding that occurred in May 2007 was the result of a tenyear flood. It was a single event.

The question was then raised as to why nearly \$800,000.00 was allocated to replace the outfall.

Mr. Chartrand clarified that the direction in that instance was to do a study on the area based on complaints and requests from residents on that intersection. The proposal was never approved. It was never negotiated or reviewed for value, pricing or accuracy. The proposal, which included an estimated cost of \$780,000.00, was only a quick engineering study with suggestions. It was *never* taken to the City Commission for approval.

STAFF ACTION: Upon formation of a relevant sub-committee on this matter, Public Works will provide the GIS maps that demonstrate the maintenance.

MOTION ON FORMATION OF SUB-COMMITTEE:

Formation of subcommittee to address flooding issues throughout the City and a comprehensive plan to address them, including technical evaluation of areas outside of priority basins. This sub-committee will review current criteria and procedures and will make recommendations for improvements.

MOVED: Israel Magrisso 2nd: Fred Karlton

PASSED: Unanimous

5b. Emergency Item: Flooding Conditions In Normandy Shores Neighborhood As Related To Current Construction 6:39pm

The Normandy Shores neighborhood is under construction and there have been many problems. Recent flooding is compounded by saturated ground, unusually high tides and construction. DERM regulations also limit the actions that can be taken during construction to mitigate flooding. The CIP Office is aware of the situation, had been working on it before resident complaints reached fever pitch, and has already developed measures to address it.

Erik Schlein, Normandy Shores HOA President spoke. He sees a sufficient response to the flooding, but the neighborhood sees additional problems. They see that the project is running behind schedule and want assurances that drainage will be the priority. Currently, no drains are operational as 265 structures are being installed, which leaves the island vulnerable to severe flooding. The recent LTC states that CIP is trying to fast-track drainage within the next six weeks.

Mr. Chartrand replied that the situation is very complicated, and that the City agrees that they were slow in addressing conditions that are unacceptable. CIP and Public Works has emergency plans in place to avoid a repeat of what has occurred. Mr. Chartrand has directed the contractor to make certain wells operational so that drainage can begin early, rather than wait until the entire drainage system is operational. Additional delays are being dealt with, such as completion of seawalls which hold the outfalls. Potholes are another problem, and the contractor has agreed to address this with temporary fill material as needed until the street is regraded and the final lift of asphalt is placed. The engineer of record is further looking into a schedule of replacing the road on South Shore Drive that will happen much faster than originally planned.

STAFF ACTION: Meet with Normandy Shores HOA to address flooding issues and present timeline. (Meeting scheduled for October 13 at Normandy Pool). Additional meetings are to be held on a monthly basis (where applicable) to update residents.

STAFF ACTION: Send regular communication to residents through the HOA on project progress.

STAFF ACTION: In addition to providing updates to Committee on the Normandy Shores Golf Course, also provide updates on the Normandy Shores Neighborhood project.

NOTE: Commissioner Weithorn handed the gavel to Mayor Matti Bower at 7:15pm

November 3, 2008 MEETING MINUTES October 6, 2008 Capital Improvement Projects Oversight Committee Meeting Page 5 of 7

Jorge Suarez, 600 South Shore Drive, spoke about his frustration with construction. He has experienced the worst of it. He lives on the Hagen Street street-end. Today, he says, conditions are worse than they were one year ago. His viewpoint was that when the new contractor was hired, they abandoned South Shore Drive and went to work on Fairway. He demanded to know who made that decision.

Mr. Chartrand responded that the decision was made for several reasons. One main reason is that a tactical decision was made to try to complete the street ends before finishing the street. There were logistical factors as well. The original contractor had not ordered all the materials for South Shore Drive, and they took time to order and arrive. In the meantime, materials were available for Fairway so the contractor continued there in an effort to move the entire project along.

Mr. Karlton inquired whether there was a way to modify contracts in emergency situations, even after they are signed, to place milestone dates with penalties imposed if those dates were not met. This is something that must be checked with the Legal Department. Mr. Hemstreet repeated what Mr. Chartrand offered, that the sequence of construction has been changed, and other measures have been taken to improve the course of this project. This is an example of the type of action that can be taken within the contract. The contractor has already agreed to work with the City and follow any of the directions for re-scheduling construction.

Steven Weiss, 570 South Shore Drive, spoke about his frustration with construction, and conditions that affected his property.

6. Staff Action Report

7. Adjournment: Meeting was adjourned at 8:05pm

The next meeting of the Capital Improvement Projects Oversight Committee will be held at 5:30pm, Monday, November 3, 2008

Attachment

JMG/TH/JECh/shl

C:\Documents and Settings\capilips\My Documents\CIPOC\Minutes\MIN10062008-doc.doc